

## 1 Have you EVER created an account in **GAfutures**?

### YES

1. Go to [www.gafutures.org](http://www.gafutures.org)
2. Click the **Sign In** button
3. Enter your Username and Password
4. Click the **Sign In** button

### NO

1. Go to [www.gafutures.org](http://www.gafutures.org)
2. Click the **Create an Account** button
3. Complete all information on the **Create new account?** screen
4. Click the **Create Account** button

## 2 Once you are signed in or have created a new account, complete the application:

1. Click **My Dual Enrollment Profile**.
2. Click on the **Apply Now** button to get to your Dual Enrollment Dashboard.
3. Click on **Apply for Dual Enrollment**.
4. Under **Student Demographic** section, review your pre-populated information and verify that your SS# and DOB are correct. Enter any missing info.
5. Under **High School** section:
  - Click **High School**.
  - Select your high school name.
  - In the **I Plan to Enroll** statement, select current Academic Year
  - Select your appropriate grade level.
6. Under **College Selection** section, select **Coastal Pines Technical College**.
7. Under **Participation Agreement** section:
  - Go to **Student Acknowledgement**, read and click on each box to indicate your agreement/understanding.
  - Read the **HOPE Grant Implications** box and click 'I Understand'.
  - For Student Signature, type your first and last name.
  - Click **Submit**.
  - Write down the **Dual Enrollment Application ID** that appears.  
\*Your parent needs this so they can complete their part of the application!
8. Your parent will then receive an email with information on how to go in and complete the parent portion of your application. They will use the **Dual Enrollment Application ID** to access your application.
9. If you are attending more than one college for DE:
  - Click My Dual Enrollment Profile.
  - Click Add Colleges.
  - Select your second college.

**Note:** You must apply for and secure your Dual Enrollment funding in GAfutures **each year**. For help with your GAfutures application, please click the **Help** button on the GAfutures website or contact your high school initiatives coordinator.

## Contact Information

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## General Questions

[dualenrollment@coastalpines.edu](mailto:dualenrollment@coastalpines.edu)  
877.332.8682

## Special Accommodations

Special accommodations are available for qualified students. For more information, contact the Special Populations Office:

### Macy Evans

Student Success Coach  
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