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[www.coastalpines.edu](http://www.coastalpines.edu)

## Your Financial Aid Award Awaits

### 1. Complete a Free Application for Federal Student Aid (FAFSA)

Visit [www.fafsa.gov](http://www.fafsa.gov) and complete the 2019-2020 form. (See two important tips below and more information on page 3)

When possible, use the online IRS data retrieval tool in FAFSA. The website will automatically transfer IRS information from your 2017 tax return. If you do not use the data retrieval tool, you may be required to request tax transcripts from the IRS. Tax returns will not be accepted. The verification process will delay your financial aid award.

Use Federal school code **005511**

### 2. Complete the Coastal Pines Technical College (CPTC) In-House Financial Aid Information Form and submit to a CPTC financial aid technician.

### 3. Submit two proof of Georgia Residency documents to a CPTC financial aid technician. See page 4 for additional information.

### 4. Three weeks after completing the FAFSA, check with a financial aid technician for results.

**Financial Aid Deadlines:** Students who do not meet the deadlines below may not receive financial aid their first term of attendance and will have to pay tuition and fees at registration. Students who pay their own tuition and fees may be reimbursed if they later qualify for assistance.

FALL  
SEMESTER

July 8,  
2019

SPRING  
SEMESTER

Dec. 2,  
2019

SUMMER  
SEMESTER

April 2,  
2020



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# Free Application for Federal Student Aid (FAFSA)

2019-2020 FAFSA | Fall 2019, Spring 2020, Summer 2020

## What is the FAFSA?

The federal government uses the FAFSA form to determine your eligibility for financial aid, which can include grants, scholarships, work-study employment and private student loans.

The FAFSA creates an EFC number, which is your Expected Family Contribution. The EFC is the government's estimate, based on your FAFSA information, of what your family can contribute to your college cost of attendance in the coming academic year.

Your college will try to meet your estimated financial need through aid made up of funds from federal, state, school and private sources. You will receive a financial aid award notification. Student aid rules change on a yearly basis. Coastal Pines Technical College requires all students applying for financial aid (except those in high school) to complete the FAFSA each year. For the 2019-2020 year, you can apply between October 1, 2018 and June 30, 2020.

## FSA ID: Your Online Identification

The FSA ID (a username and password) must be used to log in to certain U.S. Department of Education websites. Your FSA ID confirms your identity when you access your financial aid information and electronically signs Federal Student Aid documents.

### Step 1: Apply for a FSA ID

Visit [www.fsaaid.ed.gov](http://www.fsaaid.ed.gov)

Enter your log-in information (provide your e-mail address, a unique username, and password, and verify that you are at least 13 years old).

Enter your personal information (provide your Social Security number, name, and date of birth; include your mailing address, e-mail address, telephone number, and language preference; for security purposes, provide answers to five challenge questions).

Submit your FSA ID information (agree to the terms and conditions; verify your e-mail address – this is optional, but helpful. By verifying your e-mail address, you can use your e-mail address as your username when logging into certain ED websites. This verification also allows you to retrieve your username or reset your password without answering challenge questions).

## Step 2: Gather Documents Needed

You may need the following items to help you complete your online application:

- Your social security number and date of birth
- Current bank statements
- Value of assets: personal investments (stocks) and/or business and/or farm investments
- Alien registration card (non-citizens only)
- 2017 Federal tax return and W-2's (see Step 3)

## Step 3: Complete the FAFSA

1. Complete the FAFSA on the Web at [www.fafsa.gov](http://www.fafsa.gov).

The IRS allows tax information to be entered on the FAFSA using the online IRS Data Retrieval Tool for students and /or parents. Students and parents are encouraged to use the IRS Retrieval Tool, if possible, to transfer the data directly from the IRS website into their FAFSA. This is the most efficient and preferred method to complete the FAFSA.

**Federal School Code is 005511**

2. Submit the FAFSA.

Once you see your confirmation page, you'll know you've successfully submitted your FAFSA. If you provided an e-mail address on your FAFSA, you'll automatically receive the confirmation page by e-mail. If you can't print your confirmation page, please write down your confirmation number and date.

## Step 4: Review your Student Aid Report (SAR)

The SAR is proof that your FAFSA was received. You should receive your electronic SAR in 1-3 days if you signed with your FSA ID.

It can take 2-3 weeks for the financial aid office to receive your application, so allow time for your college to receive your FAFSA.

### FSA ID TIPS

**Only the owner of the FSA ID should create and use the account.**

**Never share your FSA ID.**

**You can use your FSA ID to sign a FAFSA immediately.**



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## Georgia Residency Documents

Due to strict state guidelines pertaining to residency, students are now required to submit two Proofs of Georgia Residency documents. If you are a dependent student\*, Proof of Georgia Residency documents are required on your parents, not you. If you graduated from a Georgia high school or earned your GED in Georgia, you must prove one year Georgia residency prior to the date the semester begins. If you did not graduate from a Georgia high school or obtain your GED in Georgia, you must prove two years of Georgia residency prior to the date the semester begins.

*\*A dependent student is an individual under the age of 24 claimed on his/her parent's income tax return.*

### Documentary Evidence of Georgia Residency

**Georgia  
Driver's License  
Or Georgia ID**

**Georgia  
State Income  
Tax Return**

**Georgia Voters  
Registration  
Card**

**Georgia  
Property Tax  
Receipt**

### FAFSA Tips

The FAFSA is FREE, FAST, and EASY! If you have questions about the form, call the FAFSA Help Desk: 1-800-4-FED-AID (1-800-433-3243).

Submit the FAFSA as soon as possible. Early submission maximizes your chance of receiving aid.

Use the IRS Data Retrieval Tool to download your tax data into the FAFSA, if possible.

Do not forget to sign the application. If you are filing as a dependent, make sure your parents obtain a FSA ID to sign electronically.

Don't leave a field blank. If a question doesn't apply, enter "0".

Enter your name on the FAFSA as it is shown on your social security card. Using anything other than the legal name will result in major delays during processing.

If you change your address after submitting the CPTC Application for Admission, you must go by the Admissions Office and complete a change of address form.

As set forth in the student catalog, Coastal Pines Technical College (CPTC) does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following persons have been designated to coordinate the College's implementation of non-discrimination policies: Katrina Howard, Title IX Coordinator, Jesup Campus, Office 132, [khoward@coastalpines.edu](mailto:khoward@coastalpines.edu), 912.427.5876; Cynthia Linder, Office 1439, Title IX Coordinator, Waycross Campus, [clinder@coastalpines.edu](mailto:clinder@coastalpines.edu), 912.287.4098; and Cathy Montgomery, ADA/Section 504 Coordinator, Golden Isles Campus, Office 1141, [cmontgomery@coastalpines.edu](mailto:cmontgomery@coastalpines.edu), 912.262.9995.