



Office of Financial Aid
 Waycross Campus (912) 287-6584
 Jesup (912) 427-5800
 Alma (912) 632-0951
 Camden (912) 510-3327
 Hazlehurst (912) 379-0041
 Baxley (912) 367-1700
 Golden Isles (912) 262-4999
 Website: www.coastalpines.edu

**Federal Work-Study
 Application Request**
 Form: **FWSR1920**
 Aid Year: 2019-2020

I am applying for the Federal Work-Study program at Coastal Pines Technical College. If eligible and offered a position, I understand that I may work only the number of hours authorized to work each semester, without special permission. I also understand that I may not work more than a maximum of 20 hours per week, if authorized, and maintain Satisfactory Academic Progress in order to be eligible to continue in this program and must be continuously enrolled/attending in at least 6 semester credit hours each semester. I also certify that I am a recipient of the Federal PELL Grant program, do not have ANY criminal history and am not prevented from lawfully becoming employed in this country because of visa or immigration status. Note: a criminal background check and proof of citizenship/immigration status will be required prior to offer of Federal Work-Study Employment at CPTC.

| | | | |
|---|-------|-----------------------------|--------------|
| Enter full name | | 900 _ _ _ _ _ | |
| Full Name (last, first, and middle initial) | | Student ID Number | |
| Enter address | | Enter email | |
| Street Address (include apt. no.) | | CPTC Email Address | |
| Enter city, state, zip | | Enter phone # | |
| City | State | Zip Code | Phone Number |
| Enter program of study | | Enter grad date | |
| Program of Study | | Anticipated Graduation Date | |

Position Desired: _____

Please note times available to work for the current

| | <u>semester: Fall 2019</u> | <u>Spring 2020</u> | <u>Summer 2020</u> |
|-----------|----------------------------|--------------------|--------------------|
| Monday | Monday _____ | Monday _____ | Monday _____ |
| Tuesday | Tuesday _____ | Tuesday _____ | Tuesday _____ |
| Wednesday | Wednesday _____ | Wednesday _____ | Wednesday _____ |
| Thursday | Thursday _____ | Thursday _____ | Thursday _____ |

Skills and abilities: (Check all that apply)

- | | | | |
|---|---|--------------------------------------|---|
| <input type="checkbox"/> Typing (Speed/WPM) _____ | <input type="checkbox"/> Filing/Imaging | <input type="checkbox"/> Computer | <input type="checkbox"/> Communication |
| <input type="checkbox"/> Office Machines | <input type="checkbox"/> Telephone | <input type="checkbox"/> Switchboard | <input type="checkbox"/> Microsoft Office |
| <input type="checkbox"/> Tutor (Math/Reading) | <input type="checkbox"/> Adult Literacy | <input type="checkbox"/> Office Work | <input type="checkbox"/> Library |

Student's Signature: _____ Date: _____

TO BE COMPLETED BY OFFICE OF FINANCIAL AID

Student has Financial Need: Yes No If No, Reason for Ineligibility: _____

Maximum Hours Eligible to Work: _____ Semester: _____

BANNER Program of Study: _____

Financial Aid Officer Signature: _____ Date: _____

"Coastal Pines Technical College does not discriminate on the basis of race, color, national origin, gender, age or disability. Any violation of or questions related to Title IX should be directed to Karla Eubanks, Vice President for Student Affairs, at (912) 427-5899 or keubanks@coastalpines.edu. Any violation of or questions related to Section 504 should be directed to Cathy Montgomery at (912) 262-9995 or cmontgomery@coastalpines.edu.