



**CPTC Foundation and Local Board of Directors Meeting
August 21, 2025**

Board Members Present

Lee Lewis, Chair
Ted Buford
Dialo Cartwright
Kurt Davis
Artie Jones, Jr.
Ralph Staffins, III
Summer Stipe

Board Members Absent

Kristina Foreman
Jason Rubenbauer

CPTC Foundation Members Present

Eric Denty
Brent James
Jay Lasiter – Called in for Meeting
Robert Miller
Larry Paulk
Donna Poe
Bruce Tison

CPTC Foundation Members Absent

Edie Baxley
Judge Kelly Brooks
Ben Easterling
Bill Higginson
Phil Martin
John McNeil
Shaun O'Quinn
Guylee Washington

Staff Members Present

Lonnie Roberts, President
Bradley Barrett, Campus Police Chief
Lauralee Beauregard, CPTC Marketing Coordinator
Chad Boyett, Executive Director of Facilities
Eva Byrd, Project Manager
Katrena Felder, Executive Director of Adult Education
Amanda Morris Foreman, Executive Vice President & VP for Academic Affairs
Derrell Harris, Executive Director of Information Technology
Vince Jackson, Vice President for Institutional Effectiveness
Natasha King, Executive Assistant to the President
Carley McDonald, Vice President for Student Affairs
Tyler Ratliff, Information Technology Supervisor
Stephanie Roberts, Executive Director of College Advancement
Dr. Pete Snell, Vice President for Economic Development
Tammy Thornton, Project Specialist

Staff Members Absent

Lanie Jonas, Vice President for Administrative Services

CALL TO ORDER

The Coastal Pines Technical College (CPTC) Local Board of Directors and CPTC Foundation met Thursday, August 21, 2025, at 12:00 p.m. at the Westin Marriott on Jekyll Island. Lonnie Roberts, CPTC President, opened the meeting with a welcome and Lee Lewis gave the invocation.

Lee Lewis, CPTC Local Board Chair, called the CPTC Local Board of Directors' meeting to order at 12:40 p.m. and introduced the CPTC Local Board members in attendance.

APPROVAL OF AGENDA

Upon a motion to approve by Ralph Staffins, III, a second by Artie Jones Jr., the CPTC Local Board of Directors unanimously approved the agenda.

ACTION ITEMS

Approval of Minutes

Upon a motion to approve by Ralph Staffins, III, a second by Ted Buford, minutes of the July 17, 2025, CPTC Local Board of Directors' meeting were unanimously approved.

FY26 Program Specific Fee Requests – Amanda Morris Foreman

TCSG approval is not required for the program specific fee requests listed below.

Coastal Pines Technical College is requesting approval of the following cost recovery fees, which will be effective Spring 2026 Semester:

- Respiratory Care Technology Program
 - Basic Life Support (BLS) – fee of \$10
 - Applied to Introduction to Respiratory Therapy (RESP 1120)
 - Advanced Cardiovascular Life Support (ACLS) – fee of \$13
 - Applied to Advanced Critical Care Monitoring (RESP 2140)
 - Pediatric Advanced Life Support (PALS) – Fee of \$13
 - Applied to Neonatal Pediatric Respiratory Care (RESP 2160)
 - One Vision – Fee of \$500
 - Applied to Introduction to Respiratory Therapy (RESP 1120)
 - Kettering Seminar has been replaced with One Vision curriculum and comes with additional resources that students can continue to use.
- Paramedicine Technology Program
 - Basic Life Support (BLS) – fee of \$10
 - Applied to Emergency Medical Technician Theory I (EMSP 1210)
 - Advanced Cardiovascular Life Support (ACLS) – fee of \$13
 - Applied to Advanced Resuscitative Skills (EMSP 2130)
 - Pediatric Advanced Life Support (PALS) – Fee of \$13
 - Applied to Therapeutic Modalities of Special Patient Populations (EMSP 2340)
 - Prehospital Trauma Life Support (PHTLS) – Fee of \$15
 - Applied to Therapeutic Modalities of Trauma Care (EMSP 2330)
- Surgical Technology Program
 - AST Dues and Certification will increase from \$195 to \$247.

In addition, the College is requesting approval to terminate the following cost recovery program fee, which will be effective Spring 2026 Semester:

- Practical Nursing Program
 - ATI Dues - \$617

Upon a motion to approve by Artie Jones Jr., a second by Ralph Staffins, III, the CPTC Local Board of Directors unanimously approved the program specific fee requests and program fee termination request listed above.

UPCOMING MEETING

The next CPTC Local Board of Directors' meeting is scheduled for September 18, 2025, at 12:00 p.m. on the Jesup Instructional Site.

CPTC FOUNDATION MEETING

Lee Lewis turned the meeting over to Larry Paulk, CPTC Foundation Chair. Mr. Paulk introduced the CPTC Foundation Trustees in attendance and proceeded with action items.

ACTION ITEMS

Approval of Minutes

Foundation Trustees were sent a copy of the June 11, 2025, minutes in the CPTC Foundation drop box, and a printed copy was on hand at the meeting.

Upon a motion to approve by Robert Miller, a second by Donna Poe, minutes of the June 11, 2025, CPTC Foundation's meeting were unanimously approved.

Financials

Stephanie Roberts briefly discussed the CPTC Foundation's quarterly financial report showing the actual revenue and expenditures through June 30, 2025. Foundation Trustees were given a printed copy of the financial report at the meeting. As of June 30, 2025, the financial report shows as a total of \$2,413,473.55 in assets. The profit and loss statement for January 2025 through June 30, 2025, shows a net income of \$114,687.11.

Upon a motion to approve by Eric Denty, a second by Bruce Tison, the CPTC Foundation unanimously approved the financial reports as presented.

UPCOMING CPTC FOUNDATION MEETING

The next CPTC Foundation meeting is scheduled for November 12, 2025, at 12:00 p.m. on the Waycross Campus.

COLLEGE UPDATE – Lonnie Roberts

CPTC Board and Foundation Trustee members received an update on the College's enrollment and accomplishments made during the 2025 academic year.

UPCOMING EVENTS

The annual John P. Pike Memorial CPTC Scholarship Golf Tournament has been scheduled for October 10, 2025, at the Okefenokee Country Club.

The 2025 TCDA/TCFA Fall Leadership Conference is scheduled for October 27-29, 2025, at the Hyatt Regency in Savannah.

ADJOURNMENT

There being no further business, the meeting adjourned at 1:35 p.m.



Coastal Pines Technical College
President



Coastal Pines Technical College
CPTC Local Board Chair or Vice Chair