



**Local Board of Directors Meeting  
February 16, 2023**

**Board Members Present**

Lee Lewis, Chair  
Ted Buford  
Kurt Davis, Vice Chair  
Dewayne Johns  
Artie Jones, Jr.  
Ralph Staffins, III

**Staff Members Present**

Vince Jackson, Vice President for Institutional Effectiveness  
Natasha King, Executive Assistant to the President  
Melissa Lamb, Vice President for Administrative Services  
Amanda Morris, Executive VP and VP for Academic Affairs  
Karla Nordone, Vice President for Student Affairs  
Lonnie Roberts, President  
Dr. Pete Snell, Vice President for Economic Development

**Board Members Absent**

Dialo Cartwright  
Jason Rubenbauer  
Joel Varnedoe

**Staff Members Absent**

Chad Boyett, Executive Director of Facilities  
Eva Byrd, Project Manager  
Katrena Felder, Executive Director of Adult Education  
Ethan Johnson, Campus Police Chief  
Derrell Harris, Executive Director of Information Technology  
Stephanie Roberts, Executive Director of College Advancement

**Guests**

None

**CALL TO ORDER**

The Coastal Pines Technical College (CPTC) Local Board of Directors met Thursday, February 16, 2023, at 10:00 a.m. in room 1108 on the Jesup Instructional Site. Lee Lewis, CPTC Local Board Chair, called the meeting to order.

**APPROVAL OF AGENDA**

*Upon a motion to approve by Dewayne Johns, a second by Artie Jones Jr., the CPTC Local Board of Directors unanimously approved the agenda.*

**ACTION ITEMS**

**APPROVAL OF MINUTES**

*Upon a motion to approve by Artie Jones Jr., a second by Ted Buford, minutes of the January 19, 2023, CPTC Local Board of Directors' meeting were unanimously approved.*

**CPTC USDA GRANT PROPOSAL – Vince Jackson**

Coastal Pines Technical College will be submitting one USDA grant:

- Anatomage 3D Anatomy Table (Waycross) – \$83,075.00

Human anatomy is the study of the structures of the human body, and as a result, is the foundation of a clinician's knowledge. There has been a decline in the number of programs that are able to offer a robust curriculum in human anatomy due to unavailability of donated tissues and or a lack of other

resources. Local healthcare providers rely on graduates from Coastal Pines Technical College to serve the community as nurses, certified nursing assistants, medical support assistants, phlebotomists, and surgical technologists, among other roles. Training on an Anatomage 3D Table will encourage learning by providing realistic visualizations. As a result, students will be able to better understand the human body and the interplay of its systems in a way that cannot be learned using 2D learning tools. Use of this equipment will result in increased skills for students, who will be of great value to the healthcare providers of this area and the community it serves.

*Upon a motion to approve by Artie Jones Jr., a second by Dewayne Johns, the CPTC Local Board of Directors unanimously approved submitting the USDA grant for the Anatomage 3D Anatomy Table.*

#### **CPTC BOARD BY-LAWS – Lonnie Roberts**

A recommendation was made by Lonnie Roberts to approve the CPTC Board-By Laws as reviewed with no edits.

*Upon a motion to approve by Artie Jones Jr., a second by Dewayne Johns, the CPTC Local Board of Directors unanimously approved the review of the CPTC Board By-Laws with no edits.*

#### **CABINET REPORTS (Full reports uploaded to Dropbox seven (7) days prior to meeting.)**

##### **Office of Administrative Services – Melissa Lamb**

Board members received a handout of the College's budget report showing the actual year-to-date revenue and expenditures for the College.

##### **Office of the President – Lonnie Roberts**

The bid for the Camden Instructional Sites Machine Tool Building was awarded to C. Merrill Construction in the amount of \$3,336,100. A pre-construction meeting was held February 15 and work is scheduled to begin February 17. The College is working to schedule a groundbreaking or topping out ceremony.

The College is still waiting for bonds to be sold that include the funds for the planning and designing of the new building on the Golden Isles Instructional Site.

The bids for the renovation of the old automotive lab into a new welding lab on the Jesup Instructional Site were due February 15.

#### **OPEN DISCUSSION**

##### **CHATGPT ARTIFICIAL INTELLIGENCE PLATFORM**

Karen Scott, Dean for Academic Affairs – General Studies and Learning Support, participated in a TCSG meeting regarding concerns surrounding the ChatGPT Artificial Intelligence Platform. Currently, the College's English instructors plan to have English students write first drafts of papers in the classroom, requiring a start-to-finish progress report (oral) from students on speeches and presentations and research projects, etc. Instructors have concerns due to the increased advertisement from Google about this technology. TCSG has additional meetings planned to address concerns.

#### **UPCOMING EVENTS**

The next CPTC Local Board of Directors' meeting is scheduled for March 16, 2023, at 12:00 p.m. on the Baxley Instructional Site.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 10:45 a.m.



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Coastal Pines Technical College  
President



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Coastal Pines Technical College  
CPTC Local Board Chair or Vice Chair